

(02-B) For Accountant/ Internal/ Auditor/ Care Taker/ Hostel Suptd./ Purchase Asst.
(Deputation Basis)

CIRCULAR

**Subject: Filling up One post of Accountant/ Internal/ Auditor/
Care Taker/ Hostel Suptd./ Purchase Asst. in Pay Level 5 on deputation basis at RDSDE/
National Skill Training Institute Bangalore**

It is proposed to fill up One post **Accountant/ Internal/ Auditor/
Care Taker/ Hostel Suptd./ Purchase Asst.** in Pay Level 5 on deputation basis one
each at National Skill Training Institute Bangalore on deputation basis. The period of
deputation initially be for a period of one year extendable to maximum of three years.

Eligibility:-Officers under the central government or state governments or union territory
administration or PSUs or recognized research institution or university or statutory or
autonomous organization:

Holding analogous post on regular basis in the parent cadre or department:

OR

With five years of regular service in the post in Level-4 of the pay in Level-4 of the pay
matrix or equivalent in the parent cadre or department: **AND**

Three years' experience relating to cash and accounts.

Note: The departmental officers in the feeder category who are in the direct line of the
promotion will not be eligible for consideration for appointment on deputation. Similarly,
deputationists shall not be eligible for consideration for appointment by promotion.

Applications in the enclosed proforma alongwith photocopies of the complete and
uptodate APARs duly attested by Head of Office in respect of the officers who could be
spared in the event of their selection may be sent to the, The Principal/Head of Office,
National Skill Training Institute Bangalore, [Full address] within 45 days of issue of this
circular. Applications received after the last date or without attested copies of
Confidential Reports or otherwise found incomplete, will not be considered. While
forwarding applications, it may be verified and ensured that particulars furnished by the
applicants are true and correct. A certificate that no Vigilance case is pending or
contemplated against the applicant and no major/minor penalty is imposed on him/her
during last 5years alongwith cadre clearance and integrity certificate may be furnished
with the applications. Candidate may also send an advance application to the
undersigned.

This issues with the approval of competent authority.


[Joint Director/Head of Office]
NSTI Bangalore

Encl: Proforma

Copy to:-

1. All Ministries/Department of Govt. of India including DGT, Ministry of Skill Development & Entrepreneurship.
2. All Field Offices of DGT (As per list attached)
3. Smt Narmada P, TO/Nodal Officer (IT) with the direction to upload the circular on website.
4. Notice Board.

**PROFORMA FOR THE POST OF ACCOUNTANT/ INTERNAL/ AUDITOR/
CARE TAKER/ HOSTEL SUPTD./ PURCHASE ASST IN NATIONAL SKILL
TRAINING INSTITUTE BANGALORE**

Name

Date of birth

Date of appointment

Educational Qualification

Present Post held, date

From which held & Pay Scale Name

of Department/Organization Nature

of Duties

(Please attach a signed separate sheet, if necessary)

Whether belongs to SC/ST/OBC/PH

Whether Permanent/Temporary

Any other information in support of your candidature

Choice of Station on deputation

Dated:

(Signature of the applicant)

CERTIFICATE OF EMPLOYER

It is certified that the above particulars of Shri/Smt.
are verified and he/she is free from vigilance angle. His/her attested copies
of up to date APARs are enclosed herewith. He/She can be spared for transfer
when required.

Signature of Head Of Office With Office Seal