

(01 A) For UDC (Deputation Basis)

Subject:- Filling up Five posts of Upper Division Clerk (UDC) in Pay Level 4 on deputation basis at RDSDE / National Skill Training Institute Bangalore

It is proposed to fill up five posts of Upper Division Clerk (UDC) in Pay Level 4 on deputation basis one each at National Skill Training Institute Bangalore on deputation basis. The period of deputation initially before a period of one year extendable to maximum of three years.

Eligibility:-

- i Persons from the Central Government or the State Government holding analogous posts: **OR**
- i Holding posts in the pay level-2 with five years' service in the grade rendered after appointment thereto on a regular basis.

Note: The departmental officers in the feeder category who are in the direct line of the promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Applications in the enclosed Proforma alongwith photocopies of the complete and upto date APARs duly attested by Head of Office in respect of the officers who could be spared in the event of their selection may be sent to the, The Principal/Head of Office, National Skill Training Institute Bangalore) within 45 days of issue of this circular. Applications received after the last date or without attested copies of Confidential Reports or otherwise found in complete, will not be considered. While forwarding applications, it may be verified and ensured that particulars furnished by the applicants are true and correct. A certificate that no Vigilance case is pending or contemplated against the applicant and no major/minor penalty is imposed on him/her during last 5 years alongwith cadre clearance and integrity certificate may be furnished with the applications. Candidate may also send an advance application to the undersigned.

This issues with the approval of competent authority.

[Joint Director/Head of Office]
NSTI Bangalore

Encl: **Proforma.**

Copy to:-

1. All Ministries/Department of Govt. of India including DGT, Ministry of Skill Development & Entrepreneurship.
2. All Field Offices of DGT(As per list attached)
3. Smt. Narmada P, TO/Nodal Officer (IT) with the direction to upload the circular on website.
4. Notice Board.

**PROFORMA FOR THE POST OF UPPER DIVISION CLERK (UDC) IN
NATIONAL SKILL TRAINING INSTITUTE BANGALORE**

Name

Date of birth

Date of appointment

Educational Qualification

Present Post held, date

From which held & Pay Scale Name

of Department/Organization Nature

of Duties

(Please attach a signed separate sheet, if necessary)

Whether belongs to SC/ST/OBC/PH

Whether Permanent/Temporary

Any other information in support of your candidature

Choice of Station on deputation

Dated:

(Signature of the applicant)

CERTIFICATE OF EMPLOYER

It is certified that the above particulars of Shri/Smt. are verified and he/she is free from vigilance angle. His/her attested copies of up to date APARs are enclosed herewith. He/She can be spared for transfer when required.

Signature of Head Of Office With Office Seal